

 **Four Continents Figure Skating Championships® 2017**



**February 14 - 19, 2017**

**Gangneung, Republic of Korea**

**ANNOUNCEMENT**

## 1. GENERAL REGULATIONS

The ISU Four Continents Figure Skating Championships® 2017 will be conducted in accordance with the ISU Constitution and General Regulations 2016, the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2016, as well as all pertinent ISU Communications.

Participation in the ISU Four Continents Figure Skating Championships® 2017 is open to all Competitors who belong to an ISU Member in accordance with Rule 130, paragraph 2 and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3. a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and Communication No. 2030.

In accordance with Rule 109 of the ISU Regulations and ISU Communication No. 2030 (or any update of this Communication), all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate.

## 2. TECHNICAL DATA

All Championship events as well as some official practices will take place at the Gangneung Ice Arena –with an ice surface of 30m x 60m. The remainder of the official practices will take place at the Gangneung Ice Arena Practice Rink with an ice surface of 30m x 60m. Both facilities are in the same venue, indoor, air-conditioned and heated.

Venue address: Ponam-dong, Gangneung-si, Gangwon Province (temporary address)

### 2.1 Minimum Score

Please refer to ISU Communications No. 2017, paragraph 5.

Skaters/couples participating in the ISU Four Continents Figure Skating Championships® 2017 must have reached in an ISU recognized International Competition (as defined by Article 39, paragraph 7 and Rule 107, paragraphs 1 to 9) during the ongoing season (2016/17) or immediately preceding season (2015/16) the applicable Minimum Technical Elements Score (for SP/SD and FS/FD) as follows:

MEN	SP	25.00	FS	45.00
LADIES	SP	20.00	FS	36.00
PAIR SKATING	SP	20.00	FS	36.00
ICE DANCE	SD	19.00	FD	29.00

The Minimum Technical Elements Score (not including Component Scores) is a Technical Score and must have been reached in an ISU recognized International Competition (as per Article 39, paragraph 7 of the ISU Constitution and Rule 107, paragraphs 1 to 9 of the ISU General Regulations) during the ongoing or immediately preceding season in both segments, Short Program/Short Dance and Free Skating/Free Dance (See ISU Special Regulations Single & Pair Skating Ice Dance 2016, Rule 378, paragraph 3).

The required Minimum Technical Elements Score for the Short Program/Short Dance and the Free Skating/Free Dance to participate in Senior ISU Championships can only be obtained in Senior International Competitions.

While the Minimum Technical Elements Score must be reached separately in each segment (not a total of the two segments), the Minimum Technical Elements Score for each segment may be reached at different competitions.

The Council also decided that the Minimum Technical Elements Score must be reached **twenty-one (21)** days before the first day (first official practice day) of the Championships concerned (same as entry deadline).

**2.2 Technical Details**

<b>MEN</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rule 611, paragraphs 1 and 2.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value.  Duration: 4 min. and 30 sec., +/- 10 sec.
<b>LADIES</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016 Rule 611, paragraphs 1 and 2.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2016, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value.  Duration: 4 min., +/- 10 sec.
<b>PAIR SKATING</b>	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2016, Rule 620, paragraphs 1 and 2 for 2016/17.  Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Figure Skating & Pairs Skating 2016, Rule 621 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value.  Duration: 4 min. and 30 sec., +/- 10 sec.
<b>ICE DANCE</b>	Short Dance	In accordance with ISU Technical Rules Ice Dance 2016, Rule 709.  Rhythms, required elements and guidelines are those listed in ISU Communication 1998 and 2003 and subsequent updates.  Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2016, Rule 710. The required elements to be skated are those listed in ISU Communication 1998, 2003, 2019 and subsequent updates.  Duration: 4 min., +/- 10 sec.

### 3. ENTRIES

#### 3.1 General

All entries for the ISU Four Continents Figure Skating Championships® 2017, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. From this season, hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

#### 3.2 Entries of Competitors

In accordance with Rule 378, the Entries by names must be made via the ISU Online Registration System (ORS):

<https://isu.st-software.com>

and will be submitted via the ORS simultaneously to the:

##### **Organizing Committee**

##### **The PyeongChang Organizing Committee for the 2018 Olympic & Paralympic Winter Games (POCOG)**

Tel: + 82 33 350 3415

Fax: + 82 33 350 4411

Email: [fc2017korea@pyeongchang2018.com](mailto:fc2017korea@pyeongchang2018.com)

##### **Korea Skating Union**

Tel: + 82 2 2203 2018

Fax: + 82 2 423 8097

Email: [fc2017korea@gmail.com](mailto:fc2017korea@gmail.com)

and to:

##### **ISU Secretariat**

fax: +41 21 612 66 77

e-mail: [entries@isu.ch](mailto:entries@isu.ch)

not later than **Tuesday, January 24, 2017 – 20:00 h, local time Gangneung / KOR** (see Rule 378, paragraph 1).

Preliminary entries (by number) must be entered in the ORS no later than **October 3, 2016**.

All Competitors must turn in to the Organizing Committee the "Program Content Sheet". It is not permitted to hand over the Program Content Sheets directly to the acting Officials.

**Please note that for all persons entered by the Members the procedures in regard to the Declaration for Competitors and Officials entering ISU Events (Rule 131) as outlined in ISU Communication ISU Communication 1876, point 16 (or any update of this Communication) need to be strictly observed.**

#### 3.3 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted.

Accreditation will be provided to those who are officially accepted by the Organizing Committee.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President or other members of the Member provided that they are Council/Board members, Technical Committee members or members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the Organizing Committee requests the right to have a medical certification (document) presented before accreditation. A partner or relative of a Judge will be accepted for restricted accreditation. The Members must guarantee that the requested accreditation of Team members will correspond to their function within the team.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than **Tuesday, January 24, 2017 – 20:00 h, local time Gangneung / KOR.**

For Chaperones (one per Competitor) the Team Leader can request a “bus permit” which will include access to practices. Chaperones will not stay in the Official Skating Family Hotel. The chaperones will not receive any special price tickets to the competition events or the Exhibition.

#### 4. JUDGES

##### 4.1 Nomination of Judges for the annual Judges Draw for ISU Figure Skating Championships 2017 to be held on October 13, 2016 in Geneva/SUI

According to ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2016, Rules 521, the official **entry form for Judges by number** (that had been sent to Members on July 11, 2016), must reach the ISU Secretariat by **October 1, 2016**, indicating with the entry, in which discipline of the ISU Four Continents Figure Skating Championships® 2017 the Member intends to participate in the respective draw. The Member must also indicate with the entry, which Judge will be available to judge the Pair discipline.

In accordance with the draw results, that will be published in an ISU Communication subsequent to the Judges Draw, Members having been drawn to send Judges to the ISU Four Continents Figure Skating Championships® 2017 must submit their Judges via the ISU Online Registration System (ORS) and reach the Organizing Committee and the ISU Secretariat not later than **Tuesday, January 24, 2017 – 20:00 h, local time Gangneung / KOR.**

#### 5. MEALS, LODGING, PREPAYMENT AND TRAVEL EXPENSES

In accordance with Rule 137 the expenses are regulated as follows:

- a) All expenses for accommodation and meals for all Competitors participating in the Championships will be covered by the Organizing Committee during the period beginning with dinner on **Monday, February 13, 2017** and ending with lunch on **Monday, February 20, 2017**.
- b) All expenses for accommodation and meals for one (1) Team Leader for each participating Member in the Championships will be covered by the Organizing Committee during the period beginning with dinner on **Monday, February 13, 2017** and ending with lunch on **Monday, February 20, 2017**.
- c) All expenses for accommodation and meals for Technical Controllers, Technical Specialists and Data & Replay Operators will be covered by the Organizing Committee during the period beginning with dinner on **Monday, February 13, 2017** and ending with lunch on **Monday, February 20, 2017**.
- d) All expenses for accommodation and meals for Referees and Judges will be covered by the Organizing Committee during the period as listed below:
  - Referees: from lunch on **Tuesday, February 14** and ending with lunch on **Monday, February 20, 2017**,
  - Judges Ladies, Pairs and Ice Dance: from lunch on **Tuesday, February 14** and ending with lunch on **Monday, February 20, 2017**,
  - Judges Men: from lunch on **Wednesday, February 15** and ending with lunch on **Monday, February 20, 2017**.

Should any Competitor, Team Leader or Official arrive at the Hotel before the time indicated above or stay longer, the costs for accommodation and meals are at the burden of the user. A credit card or cash deposit is required on arrival for security and other incidental (i.e. telephone, movies, etc.) charges. If there are no expenses or damages to the room, cash deposit will be returned to the guest on departure.

It is the responsibility of the participating Members to make the necessary travel plans and arrangements for their Skaters.

All extra expenses incurred by any Competitor or any kind of Official will be the responsibility of the individual and must be paid prior to departure.

The Organizing Committee requests that, for all Team Members whose accommodation expenses are not covered by the Organizing Committee as outlined above, a pre-payment (deposit) to guarantee the availability of required rooms has to be made. Please use the ISU Online Registration System (ORS) and the first Information Letter booking and calculation. The pre-payment (50% of the total amount) must be made by **November 10, 2016**. The terms of payment for the remainder will be published well in time by the Organizing Committee.

**All rooms ordered for any person (if paid by the organizer or the member federation) are subject to the cancellation policy as outlined in the first information.**

Travel expenses will be paid in accordance with Rule 137. Out of pocket expenses for Referees, Technical Controllers, Technical Specialists, OAC Members, Judges, Data & Replay Operators will be paid in accordance with the Memorandum for Guidance in Holding ISU Figure Skating Championships and ISU Communication No.1910 or any update of this Communication. Payments will be provided at registration. No expenses will be reimbursed for any other accompanying persons (i.e., Assistant Team Leaders, Coaches, Team Officials, Team Medical Staff, Chaperones, etc.).

**Please note: It is the obligation of the Team Leader and or the Assistant Team Leader to attend at least one of the two scheduled Team Leaders Meeting. Failing to do so, the Organizing Committee will not cover the expenses for the Team Leader as indicated above.**

## 6. PRACTICE

Official practices for Competitors begin on **Tuesday, February 14, 2017**. The detailed schedule will be issued at the time of registration.

## 7. MUSIC

In accordance with Rule 343, paragraph 1 all Competitors shall furnish competition music of excellent quality in digital audio file.

The OC of the ISU Four Continents Figure Skating Championships® 2017 requests that the music files will be submitted preferably on CD or any other transportable independent free accessible medium on site at the time of registration. The Organizing Committee will keep the medium with the music files until the end of the competition, therefore it is not acceptable to use any kind of smart phone, tablet or similar medium to provide the music.

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 1, the medium on which the music files are submitted must show the exact category / event name, the Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal. Each program (short program, free skating, short dance, free dance) must be recorded on a separate file. In addition competitors/couples must provide a back-up medium (only on CD) for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

## 7. ARRIVAL & DEPARTURE OF PARTICIPANTS

All ISU Event Officials, Competitors, Team Leaders and Team Officials taking part in the Championships are requested to announce as soon as possible but not later than **January 24, 2017**, to the Organizing Committee, the names of the airlines, flight numbers, dates and times of arrival at **the Incheon International Airport (ICN)**

and **Gimpo International Airport (GMP)**. These locations are considered as the official arrival/departure points for the ISU Four Continents Figure Skating Championships® 2017, from where a shuttle transfer will be organized. Coaches, Team Medical Staff and Chaperones are only met if they travel with the team. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

## 8. REGISTRATION

All ISU Office Holders, ISU Event Officials, Competitors, Team Leaders, Team Officials, Team Medical Staff and one Coach (per Competitor) taking part in the Championships are requested to register for the ISU Four Continents Figure Skating Championships® 2017 as follows:

Accreditation for ISU Office Holders, ISU Event Officials, ISU Guest, Judges will be located at the **Lakai Sandpine Resort**, for Teams at the **Dong-hae Medical Spa Convention Hotel** and for Media at the **Gangneung Ice Arena - accreditation center**.

All Competitors and Judges will be required to present their passport (and Clearance Certificate if the passport is not of the same country as the Member entering the Skater and/or the Skater having previously represented another Member) prior to receiving accreditation. Accreditation will not be issued without presentation of a valid passport.

## 9. OFFICIAL HOTELS

For Competitors, Team Leaders, Team Medical Staff:

**Dong-hae Medical Spa Convention Hotel**

6285, Donghae-daero, Donghae-si, Gangwon Province

+82-33-530-0700

<http://www.mangsanggrand.co.kr/>

For Coaches, Assistant Team Leaders, Team Officials, Member Presidents:

**Dong-hae Medical Spa Convention Hotel**

6285, Donghae-daero, Donghae-si, Gangwon Province

+82-33-530-0700

<http://www.mangsanggrand.co.kr/>

For ISU Event Officials, ISU Guests, Judges:

**Lakai Sandpine Resort**

53, Jeodongdeung-gil, Gangneung-si, Gangwon Province

+82-33-640-0600

<http://www.lakaisandpine.com/>

For Chaperones & Media:

**BK Gyeongpo Beach Hotel (IMG)**

303-4, Kangmundong, Gangneung-si, Gangwon Province

+82-33-643-6699

<http://www.gyungpobeach.com>

**VV Hotel**

1868-4 Gyo-dong, Gangneung, Gangwon Province, Korea

+82 33 647 2222

<http://www.vvhotel.co.kr>

**MGM Hotel**

535-19, Haeonro, Gangneung-si, Gangwon Province

+82-33-644-2559

<http://www.mgmhotel.co.kr>

**Jumunjin Resort**

2070, Haeonro, Hyanghori, Jumunjinup, Gangneung-si, Gangwon Province

+82-33-661-7400

<http://jumunjinresort.com>

**Hong C Hotel**

2-6, 65 Okchunro, Gangneung-si, Gangwon Province

+82-33-641-8100

<http://hongchotel.kr>

**Kwandong Univ. Universtel**

24, 579Beon-gil, Beomil-ro, Gangneung, Gangwon Province, Korea

+82-33- 649-7398

## **10. OPENING CEREMONY ON ICE**

The Opening Ceremony on Ice will take place on **Thursday, February 16, 2017** at 17:00, at the **Gangneung Ice Arena**.

## **11. DRAWS - ORDER OF SKATING**

The draws for the order of skating will be held individually per discipline at the Draw and Press conference Room at the Gangneung Ice Arena. The exact dates and time will be provided at Registration.

## **12. EXHIBITION**

All medalists and other Competitors will be selected to participate in the exhibition on **Sunday, February 19, 2017 at 17:30**, at the Gangneung Ice Arena according to Rule 104, paragraph 17 a) and b).

## **13. MEETINGS FOR ISU EVENT OFFICIALS and JUDGES**

The individual Initial Judges Meetings and – if applicable – an additional Judges draw will be held one (1) day prior to each first segment of each individual discipline. The draw for the seating order of the panels of Judges will be made 45 min. prior to each segment. Subsequent draws, as required, will be made at the Gangneung Ice Arena in the judges' room. A detailed draw schedule will be published on site.

Please see the dates and times for all other official meetings for Technical Panels (before and after the respective event), Referees and Technical Controllers Meeting and Judges Round Table Discussions in paragraph 19 Schedule of Events. ISU Event Officials and Judges are responsible to make their travel arrangements in order to be able to attend the respective meetings. If any other party makes the flight arrangements, the ISU Event Officials and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 19.

## **14. LIABILITY**

In accordance with Rule 119, it is the sole obligation of each ISU Member participating in ISU Events, as defined in Rule 107, to provide medical and accident insurance for their athletes, officials and all other members of the ISU Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious means.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred by Competitors and Officials.

## **15. ANTI-DOPING**

The Anti-Doping tests will be conducted in accordance with the current ISU Anti-Doping Rules & Procedures (ISU Communications No. 1922 and 1970 or any further update of this Communication).

After the Short Program / Short Dance one randomly selected Skater in each discipline shall be tested. In Pair Skating and Ice Dance either the man or the lady, but not both, shall be tested and shall be selected by random draw. After the Free Program / Dance, the three best ranked Skaters of the final result in the Singles, Pair Skating and Ice Dance shall be tested. One Skater from the remainder of the Skaters shall be selected by random draw in Singles, Pair Skating and Ice Dance. In Pair Skating and Ice Dance either the man or the lady, but not both, shall be tested and shall be selected by random draw.



## 16. TITLES AND MEDALS

The winners will bear the title according to Rule 133:

Four Continents Figure Skating Champion for 2017  
Lady Four Continents Figure Skating Champion for 2017  
Four Continents Pair Champions for 2017  
Four Continents Ice Dance Champions for 2017

ISU gold medals will be awarded to the Champions and ISU silver and bronze medals to the second and third placed Competitors at the end of the finals in each discipline.

In accordance with Rule 134, paragraph 3 f), a small ISU gold medal will be awarded to the winner of each event (Short Program and Free Skating for Ladies, Men and Pairs and Short Dance and Free Dance for Ice Dance) and small silver and bronze medals to the second and third in each category, but no anthem will be played or flags raised. The distribution will be made according to Rule 134, paragraph 3f).

## 17. NATIONAL ANTHEM

The Organizing Committee asks all Members to bring a copy of their National Anthem on CD.

## 18. INFORMATION

For further information, please contact:

### **ISU Four Continents Figure Skating Championships® 2017 Organizing Committee**

#### **The PyeongChang Organizing Committee for the 2018 Olympic & Paralympic Winter Games (POCOG)**

#108-27 Olympic-ro, Daegwallyeong-myeon, Pyeongchang-gun,  
Gangwon Province 25347 Korea  
Tel: + 82 33 350 3415  
Fax: + 82 33 350 4411  
Email: [fc2017korea@pyeongchang2018.com](mailto:fc2017korea@pyeongchang2018.com)

#### **Korea Skating Union**

#424 Song Pa Gu Olympic Rd. Velodrom BLD.  
Winter Sports Federation Office # 106  
Seoul 05540 Korea  
Tel: + 82 2 2203 2018  
Fax + 82 2 423 8097  
Email: [fc2017korea@gmail.com](mailto:fc2017korea@gmail.com)

**19. SCHEDULE OF EVENTS**

<b>Date</b>	<b>Time</b>	<b>Event</b>
Tuesday, February 14	All day	Official Practice
	10:00	PAIRS – Technical Panel Meeting
	11:00	Team Leaders Meeting
	12:15	ICE DANCE – Technical Panel Meeting
	18:10	LADIES – Technical Panel Meeting
Wednesday, February 15	All day	Official Practice
	08:30	Referee & Technical Controllers Meeting
	09:30	ICE DANCE – Initial Judges Meeting
	11:30	PAIRS – Initial Judges Meeting
	12:10	MEN – Technical Panel Meeting
	17:00	LADIES – Initial Judges Meeting
	20:00	ISU and Judges Dinner
Thursday, February 16	09:00	MEN – Initial Judges Meeting
	11:00	ICE DANCE – Short Dance
	14:15	PAIRS – Short Program
	17:00	Opening Ceremony on Ice
	17:50	LADIES – Short Program
Friday, February 17	13:30	ICE DANCE – Free Dance
	17:45	MEN – Short Program
	18:00	ICE DANCE – Technical Panel Review Meeting
Saturday, February 18	09:00	ICE DANCE – Judges Round Table Discussion
	14:00	PAIRS – Free Skating
	18:00	LADIES – Free Skating
	18:15	PAIRS – Technical Panel Review Meeting
Sunday, February 19	07:00	PAIRS – Judges Round Table Discussion
	07:45	LADIES – Technical Panel Review Meeting
	09:00	LADIES – Judges Round Table Discussion
	11:00	MEN – Free Skating
	16:30	MEN – Technical Panel Review Meeting
	17:30	EXHIBITION
	17:45	MEN - Judges Round Table Discussion
	21:00	Closing Banquet

**Please note: This schedule is subject to change.**

**20. SUMMARY OF DEADLINES**

	DEADLINE	to be submitted via	
		Online Registration System	Form
Preliminary Entry Form	03.10.2016	<b>X</b>	
Hotel Request Form Team Leaders, Competitors, Judges	03.10.2016	<b>X</b>	
Hotel Request Form Team Officials, Coaches, Others	03.10.2016	<b>X</b>	
Entry by Name for Competitors	24.01.2017	<b>X</b>	
Entry by Name for Judges	24.01.2017	<b>X</b>	
Entry by Name Delegation Members	24.01.2017	<b>X</b>	
Hotel Reservation	24.01.2017	<b>X</b>	
Travel Details	24.01.2017	<b>X</b>	
Bank Transfer	24.01.2017	<b>X</b>	
Press Information	24.01.2017		<b>X</b> (Form C 06)
Competition Music Information	24.01.2017		<b>X</b> (Form C 07)
Ice Dance Music Information	24.01.2017		<b>X</b> (Form C 08)
Exhibition Music Information	24.01.2017		<b>X</b> (Form C 09)
Planned Program Content	24.01.2017		<b>X</b> (Form C 10)
Skater Health Care Form	24.01.2017		<b>X</b> (Form C 11)
Visa Application Request	a.s.a.p.		<b>X</b> (Form A 04)

<b>Payments</b>	<b>DUE DATE</b>
Deadline for 50% deposit for hotel reservations from Federation	10.11.2016
Refund of 100% hotel deposit for cancellations up to	02.01.2017
Refund of 50% hotel deposit for cancellations from January 3 until	26.01.2017
No refund for cancellations after this date	26.01.2017
Federation to pay balance of hotel payment latest at	Registration