

**22nd Year of
PAVEL ROMAN MEMORIAL**

Olomouc, November 18th – 19th, 2016

Czech Republic

MEMORIÁL PAVLA ROMANA



18. - 19. 11. 2016

ANNOUNCEMENT / INVITATION

**22nd Year of
PAVEL ROMAN MEMORIAL**

The International Competition in Ice Dancing

for

Junior, Advanced Novice and Basic Novice Categories

Organized by the

**Czech Figure Skating Association and
Figure Skating Club Olomouc**

November 18th - 19th, 2016

Olomouc, Czech Republic

1. GENERAL REGULATIONS

The **Pavel Roman Memorial** will be conducted in accordance with the ISU Constitution and General Regulations 2016, the ISU Special Regulations and Technical Rules Ice Dancing 2016 and the relevant ISU Communications.

Participation in the **Pavel Roman Memorial** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility, according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and the relevant ISU Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate.

The passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must to be presented at the accreditation of the event for verification.

All competitors must be entered through their respective Member Federation.

2. TECHNICAL DATA

2.1.Place **Zimni Stadion HC Olomouc (Ice Rink)**
Hynaisova 9a, 772 00 Olomouc
(ice surface of 60 x 30 m)
Mobile phone: +420 606 158 770

2.2. Categories

2.2.1. Junior Ice Dance

Short Dance

In accordance with the ISU technical Rules Ice Dancing 2016, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 1998, 2003 and subsequent updates.
Duration: 2 minutes and 50 seconds +/- 10 sec.

Free Dance

In accordance with the ISU technical Rules Ice Dancing 2016, Rule 710. The required elements to be performed are those listed in ISU Communications 1998, 2003 and subsequent updates.
Duration: 3 min., 30 sec., +/- 10 seconds

2.2.2. Advanced Novice Ice Dance

Pattern Dances

In accordance with ISU Technical Rules Ice Dance 2016, Rules 707, 708 and all pertinent ISU Communications.
Two (2) Pattern Dances are to be skated:
Group 3: **#12 Kilian** and **#23 Blues**
Rhythms, required elements and guidelines are those listed in ISU Communication 2024 and subsequent updates.
Couples **shall** provide their own music for the Kilian

Free Dance

In accordance with ISU Technical Rules Ice Dance 2016, Rule 710 and all pertinent ISU Communications. The required elements to be performed are those listed in ISU Communication 2024 and subsequent updates.
Duration: 3 minutes, +/- 10 sec.

2.2.3. Basic Novice Ice Dance

Pattern Dances

In accordance with ISU Technical Rules Ice Dance 2016, Rules 707, 708 and all pertinent ISU Communications.
Two (2) Pattern Dances are to be skated:
#2 Fostrot and **#5 American Waltz**
Rhythms, required elements and guidelines are those listed in ISU Communication 2024 and subsequent updates.

Couples **shall** provide their own music for the Foxtrot.

Free Dance

In accordance with ISU Technical Rules Ice Dance 2014, Rule 710 and all pertinent ISU Communications.
The required elements to be performed are those listed in ISU Communication 2024 and subsequent updates.
Duration: 2 min., 30 sec., +/- 10 sec.

2.2.4. NON ISU Junior Ice Dance

The Skaters don't need to meet the age requirements of Rule 108.

Short Dance

In accordance with the ISU technical Rules Ice Dancing 2016, Rule 709.
Rhythms, required elements and guidelines are those listed in ISU Communications 1998, 2003 and subsequent updates.
Duration: 2 min. and 50 sec., +/- 10 sec.

Free Dance

In accordance with the ISU technical Rules Ice Dancing 2016, Rule 710.
The required elements to be performed are those listed in ISU Communications 1998, 2003 and subsequent updates.
Duration: 3 min., 30 sec., +/- 10 seconds

2.2.5. NON ISU Advanced Novice Ice Dance

The Skaters don't need to meet the age requirements of Rule 108.

Pattern Dances

In accordance with ISU Technical Rules Ice Dance 2016, Rules 707, 708 and all pertinent ISU Communications.
Two (2) Pattern Dances are to be skated:
Group 3: **#12 Kilian** and **#23 Blues**
Rhythms, required elements and guidelines are those listed in ISU Communication 2024 and subsequent updates.
Couples **shall** provide their own music for the Kilian

Free Dance

In accordance with ISU Technical Rules Ice Dance 2016, Rule 710 and all pertinent ISU Communications. The required elements to be performed are those listed in ISU Communication 2024 and subsequent updates.
Duration: 3 min., +/- 10 sec.

2.2.6. NON ISU Basic Novice Ice Dance

The Skaters don't need to meet the age requirements of Rule 108.

Pattern Dances

In accordance with ISU Technical Rules Ice Dance 2016, Rules 707, 708 and all pertinent ISU Communications.
Two (2) Pattern Dances are to be skated:
#2 Foxtrot and **#5 American Waltz**
Rhythms, required elements and guidelines are those listed in ISU Communication 2024 and subsequent updates.
Couples **shall** provide their own music for the Foxtrot.

Free Dance

In accordance with ISU Technical Rules Ice Dance 2014, Rule 710 and all pertinent ISU Communications.
The required elements to be performed are those listed in ISU Communication 2024 and subsequent updates.
Duration: 2 min., 30 sec., +/- 10 sec.

3. ENTRIES

All Entries of competitors, team leaders, coaches, chaperons and other persons must be made by the ISU Members and must reach the following address on October 25th, 2016 at latest.

**Czech Figure Skating Association
Václavské nám. 838/9
110 00 Praha 1 – Nové Město
Czech Republic
Phone: +420 230 234 505,
E-mail: cfsa@czechskating.org**

One copy of the entry form is to be sent to the Organizing Committee.

With the entry forms, the “Program Content Sheet” must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet must be filled in precisely by each couple. The English language and the element´ terminology listed in the respective ISU Communications must be used.

It is not permitted to hand over the Program Content Sheets directly to the acting Officials.

4. ENTRY FEE

The entry fees for all entries are as follows:

€ 70,00 per couple.

In case no judge has been entered by the respective Member Federation the entry fees for a couple amount to € 100,00

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Entry fee have to be paid before the competition by bank transfer to the organizing committee.

After deadline of entries there is no pay back of entry fee´s!

Entry Fees must be paid till latest 25th October 2016 on the following account – we kindly ask to mention “Name of the skaters and Federation”!

Bank: Komerční banka a.s.

Name and address of receiver of payment:

FIGURE SKATING CLUB OLOMOUC o.s.

Hynaisova 9 a, 772 00 Olomouc

Bank account: 43-1203420237/0100 , IBAN : CZ26 0100 0000 4312 0342 0237

SWIFT - BIC : KOMBCZPPXXX

Entries will not be accepted, if the Entry Fee has not arrived at the Organizers account in time.

5. ENTRIES OF JUDGES

Each participating ISU Member has the right to nominate one Judge with the qualification of at least International/ISU Championships Judge for the event.

Entries of judges should reach the organizing committee not later than **October 25th, 2016.**

6. MEALS, LODGING and TRAVEL EXPENSES

The Organizer will cover the expenses for provided rooms and meals for the invited Officials and for one judge from each participating country beginning with dinner on Friday November, 18th until breakfast on Sunday November 20th, 2016. Travel expenses will not be reimbursed to the Judges. Travel expenses will be paid only to the invited Referees, Technical Controllers, Technical Specialists and Data and Replay Operators, based on the economy fare.

All Competitors, Coaches and Team Leaders have to bear their own expenses.

7. RESULTS

Results in all categories will be calculated in accordance with ISU Regulations 2016, Rules 352 and 353.

8. MUSIC

All Competitors shall furnish competition music of excellent quality as a digital audio format, in accordance with Rule 343, paragraph 1. A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition must be listed for each Competitor on the official Music Selection Form and attached to the official Entry Form for Competitors.

In accordance with Rule 343, paragraph 1, all files must show the Competition event, Competitor's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program, free skating, short dance, free dance) must be recorded on a separate file. In addition competitors/couples must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

9. ARRIVAL OF PARTICIPANTS

All judges, competitors, team leaders, coaches, chaperons and other persons taking part in the competition are requested to register with the Organizing Committee as soon as possible but not later than on October 25th, 2016. The official "Travel form", giving the dates and times of arrival in Olomouc, should be used.

Recommended ways of travelling:

By train from Prague (the International Vaclav Havel Airport Prague) to Olomouc.

By train from the nearest airports of Ostrava (Leoš Janáček Airport, the former Mošnov Airport) and Brno to Olomouc (the distance of 70, respectively 80 kilometres to cover).

The Organizer can provide the teams with the transport from Olomouc hl.n. (the Main Railway Station) to the Flora Hotel and back. Will you send, please, together with your entry also the information whether you will be using the transportation offered. Please accept that we have to ask for a transportation fee for all persons participating in this transport service (the payment for the transportation will be made only in cash at the accreditation).

Transportation fee: Railway station Olomouc – the Flora Hotel or back CZK 200 per person

10. ACCOMMODATION

The official Hotel of 22nd Pavel Roman Memorial will be the Flora Hotel in Olomouc. The Hotel is located in a quiet street, near the city centre, within a walking distance from the Ice Rink.

The address of the Hotel is: FLORA HOTEL
Krapkova 34, 779 00 Olomouc
Phone: +420 585 422 200
Mobil: +420 724 030 428
Fax: +420 585 421 211, +420 585 413 129
E-mail: hotelflora@hotelflora.cz

The accommodation has been booked in the above given Hotel, meals will be offered in the same Hotel from dinner on Friday, November, 18th till breakfast on Sunday, November, 20th 2016.

**The teams are kindly asked to send their accommodation requests together with the entries.
The official "Hotel sheet" should be used.**

The prices of the accommodation (including breakfast):

Single room STANDARD	CZK 1000 per night
Double room STANDARD	CZK 1400 per night
Single room DELUX	CZK 1650 per night
Double room DELUX	CZK 2200 per night

The payment for the accommodation will be made in cash only in the Czech crowns or by card in any currency at the accreditation.

11. ACCREDITATION

The official accreditation will be for all participants (Referees, Technical Controller, Technical Specialists, Data and Replay Operators, Judges, Competitors, Coaches and Team-leaders) at the Hotel Flora **on Friday, November 18th, 2016** from **13:00 to 15:30 hours**.

The Opening Ceremony and Opening Draws will be held at the Flora Hotel.

12. JUDGES MEETING

The first judges meeting will be **at the Hotel Flora on Friday, November 18th, 2016 at 16:00 hours** for all judges, Referees, Technical Controllers, Technical Specialists and Data & Replay Operators.

The Round Table Discussions are scheduled for Saturday, November 19th, 2016 after the competition.

13. PRACTICE

Official practices for Competitors begin on Friday, November, 18th, 2016 after the Opening Ceremony. The detailed schedule will be issued at the time of the registration. All the practices will be realized in groups as drawn.

14. AWARDS

The couples placed in the first three places in each category will obtain cups; all the participants will be presented with diplomas.

15. VICTORY CEREMONY

Victory ceremony for all categories will be scheduled at the hotel FLORA on banquet.

16. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return to the home country by air transport or by other expeditious means of the ill or injured person.

The Organizer assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

17. INFORMATION

For further information please contact:

Organizing committee

Figure Skating Club Olomouc

Ice Rink, Hynaisova 9a

772 00 Olomouc, Czech Republic

Mobil: +420 606 158 770

E-mail: zwert@email.cz

18. PRELIMINARY TIMETABLE:

Friday, November 18th, 2016

13:00 – 15:30 Accreditation – Flora Hotel

16:00 – 17:00 Judges Meeting – Flora Hotel

17:00 – 18:00 Opening Ceremony and Draws – Flora Hotel

19:00 – 19:50 Pattern Dances Practice – BASIC NOVICE, NON ISU BASIC NOVICE

19:50 – 20:40 Pattern Dances Practice – ADVANCED NOVICE, NON ISU ADVANCED NOVICE

21:00 – 22:30 Short Dance Practice – JUNIOR, NON ISU JUNIOR

Saturday, November 19th, 2016

7:30 – 9:15	Pattern Dances Competition – NON ISU BASIC NOVICE, BASIC NOVICE
9:30 – 11:15	Pattern Dances Competition – NON ISU ADVANCED NOVICE, ADVANCED NOVICE
11:30 – 12:45	Short Dance Competition – NON ISU JUNIOR, JUNIOR
13:00 – 13:50	Free Dance Practice – NON ISU BASIC NOVICE, BASIC NOVICE
13:50 – 14:40	Free Dance Practice – NON ISU ADVANCED NOVICE, ADVANCED NOVICE
14:40 – 15:55	Free Dance Practice – NON ISU JUNIOR, JUNIOR
16:10 – 17:00	Free Dance Competition – NON ISU BASIC NOVICE, BASIC NOVICE
17:15 – 18:15	Free Dance Competition – NON ISU ADVANCED NOVICE, ADVANCED NOVICE
18:30 – 20:00	Free Dance Competition – NON ISU JUNIOR, JUNIOR
20:00	Round table discussions for all categories
20:30	Victory ceremony and banquet in hotel FLORA

Please note:

This Timetable is subject to changes and will be updated in accordance with the final number of entries.

19. COMPETITION ENTRY FORMS OVERVIEW

Number	Form	Dead line
Form 01	Entry form	October 25 th , 2016
Form 02	Entry form for Judge	October 25 th , 2016
Form 03	Hotel Sheet	October 25 th , 2016
Form 04	Travel form	October 25 th , 2016
Form 05	Planned Program Content	October 25 th , 2016
Form 06	Ice Dance Music Information	October 25 th , 2016
Form 07	Competition Music Information	October 25 th , 2016

**The Announcement and all entry forms are also available at our website:
krasoolomouc.websnadno.cz**