

# INTERNATIONAL SKATING UNION

## Communication No. 1988

### FIGURE SKATING Frankfurt Seminar – July 10 – 17, 2016

#### 1. RE-CERTIFICATION

##### **Nomination of ISU and/or International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar for re-certification**

All Officials who continue to meet the criteria as outlined in the Special Regulations and who, considering the period of time elapsed since their initial appointment, require re-certification are eligible for acceptance to the Frankfurt Seminar 2016 re-certification program.

**To accommodate candidates recertifying as Technical Controllers or Technical Specialists in both Single and Pair Skating, the Pair Skating re-certification will be conducted after the Single Skating re-certification seminar has been completed in order to accommodate both disciplines.**

The ISU Vice President Figure Skating, the ISU Sports Directors Figure Skating and the respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons. Members wishing to nominate candidates from their Federation for re-certification must complete on behalf of the candidate(s) the attached application form (Appendix A) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2016**. Late applications cannot be accepted.

However, please note that as done in the previous seasons in line with Rules 432 and 922, at all ISU Championships, as well as the ISU Grand Prix of Figure Skating Final, the officiating Technical Controllers and Technical Specialists will receive on-site training (mini seminar) that will be considered as an equivalent of an ISU recognized seminar for those functions (provided it is conducted by the respective Technical Committee Chair or a Member and a Sport Director), hence counting towards the fulfillment of such requirement (Rule 414, paragraph 4.c. 415, paragraph 4.c), Rule 416, paragraph 3.d., Rule 417, paragraph 6. Rule 904, paragraph 4 c, Rule 905 paragraph 4 c) for the Officials concerned. Consequently, the ISU Technical Controllers and ISU Technical Specialists officiating at ISU Figure Skating Championships within the time limitation according to the respective Rule do not need to attend the Frankfurt Seminar 2016 for re-certification.

#### 2. “NEW” INTERNATIONAL TECHNICAL CONTROLLERS AND/OR TECHNICAL SPECIALISTS

##### **Nomination of ‘new’ International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar**

In 2016 a limited number of ‘new’ candidates for training will be accepted. For organizational and budgeting reasons, the maximum number of ‘new’ participants in the Frankfurt Seminar 2016 will be limited according to disciplines and according to experiences of service within their national events. The ISU Vice President Figure Skating, the ISU Sports Directors Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

Members are requested to complete the attached application form (Appendix B) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2016**. Late applications will not be accepted.

**Candidates proposed as ‘new’ may be entered and accepted in only one discipline for the 2016 seminar.**

### **3. PROMOTION TO BECOME AN ISU TECHNICAL CONTROLLER OR TECHNICAL SPECIALIST**

#### **Nomination of International Technical Controllers and/or Technical Specialists for promotion to become ISU Technical Controllers or ISU Technical Specialists**

Technical Controllers/Technical Specialists currently listed as “International”, who fulfill the requirements of Rule 414 paragraph 3, a) ,b) and c) , Rule 415, paragraph 3 a), b) and c), respectively Rule 904 paragraph 3. a), b) and c), and Rule 905 paragraph 3, a), b) and c), may enter the seminar for promotion purposes to become ISU Technical Controllers or ISU Technical Specialists.

#### **Participation in more than one discipline is not acceptable.**

The ISU Vice President, the ISU Sports Directors of Figure Skating and respective ISU Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such candidates. Members wishing to nominate candidates from their Federation for promotion must complete, on behalf of the candidate(s), the attached application form (Appendix C) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2016**. Late applications cannot be accepted.

### **4. SYNCHRONIZED SKATING NATIONAL TECHNICAL CONTROLLERS AND/OR TECHNICAL SPECIALISTS**

#### **Nomination of National Technical Controllers and/or Technical Specialists for Synchronized Skating education purposes**

ISU Members, who do not have the possibility within their country, to educate properly the Technical Controllers/Technical Specialists in Synchronized Skating, can enter such persons to the 2016 Frankfurt Seminar at their own cost. A minimum of five (5) candidates is mandatory to confirm this additional seminar. This seminar is not for promotion purposes and will only substitute a National Seminar with the result of a National qualification. The ISU Vice President Figure Skating, the ISU Sports Directors of Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

Members wishing to nominate candidates from their Federation must complete, on behalf of the candidate(s), the attached application form (Appendix D) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2016**. Late applications cannot be accepted.

### **5. FIRST APPOINTMENT OF INTERNATIONAL JUDGES**

#### **ISU Seminar and ISU Examination for first appointment of International Judges for Single & Pair Skating and Synchronized Skating**

In line with ISU Rule 413, paragraph 1 c) and d) and Rule 903 paragraph 1 c) and d), the ISU is including into the Frankfurt Seminar the ISU Seminar and ISU Examinations for first appointment of International Judges for Single & Pair Skating, and also for Synchronized Skating for those persons who might be nominated by their Members provided the respective candidates fulfill the requirements of the above-mentioned Rules.

This ISU Seminar and ISU Examinations will be held from July 14 to 17, 2016 and will be conducted in the disciplines, Single & Pair Skating and Synchronized Skating. This Seminar is the only ISU Seminar and ISU Examination for first appointment of International Judges in 2016.

The ISU Vice President Figure Skating, the ISU Sports Directors of Figure Skating and the respective Technical Committee in cooperation with the ISU Secretariat will verify the eligibility of such persons.

Members wishing to nominate candidates from their Federation for this ISU Seminar and ISU Examinations must complete, on behalf of the candidate(s), the attached application form (Appendix E for Singles & Pairs and Appendix F for Synchronized Skating) confirming that the established criteria have been or will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2016**. Late applications cannot be accepted.

This ISU Examinations to become an International Judge will consist of two parts:

- a written part including true or false and multiple choice questions and questions that require a written response in the English language, based on ISU Regulations and Technical Rules as well as pertinent ISU Communications, Handbooks and Manuals
- a practical examination, based on a “competition simulation”.
- Identification of elements

As per Rule 413, paragraph 1. d). consequences of not being successful in passing the written examination are stated.

## **6. DATA and REPLAY OPERATOR SEMINAR**

For this seminar the ISU will not financially support the training of Data & Replay Operators. It is however recognized that Member Federations may have a need for trained Data and Replay Operators to service the needs of their domestic activity. The ISU is prepared to train Data and Replay Operators for that purpose provided that the candidates nominated fulfill the requirements of Rule 416 paragraph 3 and 4 respectively Rule 906 paragraph 3 and 4. Such persons may be entered to the Frankfurt Seminar with full expenses (travel, accommodation, food) borne by the ISU Member concerned.

The participants who complete such seminar might be recommended by the ISU Sports Directors of Figure Skating as ISU Data and Replay Operator or International Data and Replay Operator depending on the skills displayed during the seminar.

Members wishing to nominate Data and Replay Operators must complete, on behalf of the candidate(s), the attached application form (Appendix G) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2016**. Late applications cannot be accepted. All expenses will be for the Member of the candidate or the candidates themselves. Should they attain an ISU recommendation, the ISU will cover the cost of attendance to the current 2016 Global Seminar

## **7. PROGRAM COMPONENTS (PC) – MODERATORS**

Selected Moderators will convene to review the previous season’s PC Seminars. An overview of last season’s utilization of Program Components and the discussion and development of tools as a continuation education for the skating season 2016/17.

## **8. EXPENSE GUIDELINES**

### **8.1 Accommodation and Full Board**

**The ISU will cover hotel accommodation and full board for all accepted and confirmed participants for:**

- **Re-certification of their status as ISU Technical Controller/ISU Technical Specialist** for the duration of the individual seminar during the days as indicated in the travel information. The ISU Secretariat will issue a confirmation letter to each individual Member shortly after the entry deadline (see also seminar under Section 1).

**Candidates, whom must cover their expenses either through the Member or themselves:**

- **Candidates for re-certification with the status “International”**
- **All participants of the seminar for new Technical Controller/Technical Specialists** as indicated in Section 2
- **International Technical Controller/International Technical Specialists for promotion**, attending the seminar as mentioned under Section 3. These expenses will be reimbursed and paid by the ISU for those who pass the required examination.
- **Candidates for the Judges seminar for first appointment**

### **8.2 Travel Expenses**

Only those candidates who are attending the seminar for **re-certification as ISU Technical Controller/Technical Specialist** shall have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the seminars and upon receipt of an expense reimbursement request including supporting vouchers as follows:

- Participants from Germany, up to a maximum of CHF 100 per person
- Participants from Europe, up to a maximum of CHF 200 per person;
- Participants from North America, South Africa and Asia, up to a maximum of CHF 500 per person;
- Participants from Australia and Oceania up to a maximum of CHF 800 per person.

Reimbursement requests should be made to the ISU Secretariat within 3 months of the end of the seminar at the latest.

For those participants who are accepted as ‘new’ nominations or entered for promotion as ISU Technical Controller/Technical Specialist or entered for re-certification as International Technical Controller/Technical Specialist, the full travel expenses of all candidates as accepted will be borne by the Member concerned.

Members wishing to enter individuals at their own expense must include a cover letter signed by the applying Member indicating if and up to how many candidates for Technical Controller and Technical Specialist would be requested to be entered at the Member’s expense.

Judges, participating in the Judges seminar must cover their travel expenses through the respective Member or by themselves.

## **9. Travel Information for Arrival and Departure Dates**

- a) Technical Controller/Technical Specialist Seminars – for re-certification Singles, Ice Dance and Synchronized Skating:  
Arrival by 18:00 hours on Sunday, July 10, 2016; Departure after 16:00 hours on Wednesday, July 13, 2016 (if not attending any other seminar).
- b) Technical Controller/Technical Specialist Seminars – for re-rectification Pair Skating:  
Arrival by 18:00 hours on Wednesday, July 13, 2016; Departure after 16:00 hours on Saturday, July 16, 2016 (if not attending any other seminar).
- c) “New” Technical Controller/”New” Technical Specialist Seminars (all disciplines):  
Arrival by 18:00 hours on Sunday, July 10, 2016; Departure after 16:00 hours on Saturday, July 16, 2016.
- d) Technical Controller/Technical Specialist Seminars – for promotion purposes (all disciplines):  
Arrival by 18:00 hours on Monday, July 11, 2016; Departure after 16:00 hours on Saturday, July 16, 2016.
- e) National Technical Controller/Technical Specialists Seminar for education purpose (SyS):  
Arrival by 18:00 hours on Sunday, July 10, 2016; Departure after 16:00 hours on Saturday July 16, 2016.
- f) Data and Replay Operators Seminar:  
Arrival by noon on Tuesday, July 12, 2016; Departure after 16:00 hours on Saturday July 16, 2016.
- g) Judges Seminar for first appointment International:  
Arrival by 18:00 hours on Wednesday, July 13, 2016; Departure after 14:00 hours on Saturday July 16, 2016.
- h) Program Component – Moderator Seminar  
Arrival by 18:00 hours on Wednesday, July 13, 2016, Departure after 16:00 hours on Friday, July, 16, 2016

Milano,  
December 18, 2015  
Lausanne,

Ottavio Cinquanta, President  
Fred Schmid, Director General