

INTERNATIONAL SKATING UNION

Communication No. 1715

Figure Skating

Frankfurt Seminar – July 15 – 22, 2012

1. Nomination of ISU and/or International Technical Controllers and/or Technical Specialists to the Frankfurt Seminar for re-certification

All Officials who continue to meet the criteria as outlined in the Special Regulations and who, considering the period of time elapsed since their initial appointment, require re-certification are eligible for acceptance to the Frankfurt Seminar 2012 – re-certification program.

Candidates applying for re-certification at the Frankfurt Seminar, if they are presently so qualified, may re-certify in more than one discipline at this seminar. An individual examination, if needed, for each discipline will be required.

The eligibility of such persons will be verified by the ISU Sports Directorate and respective Technical Committee in cooperation with the ISU Secretariat. Members wishing to nominate candidates from their Federation for re-certification must complete on behalf of the candidate(s) the attached application form (Appendix A) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2012**. Late applications cannot be accepted.

However, please note that as done in the previous seasons, at all 2012 ISU Figure Skating Championships (2012 ISU European Figure Skating Championships, 2012 ISU Four Continents Figure Skating Championship, 2012 ISU World Junior Figure Skating Championships, 2012 ISU World Figure Skating Championships, 2012 ISU World Synchronized Skating Championships and the 2012 ISU Synchronized Skating World Junior Challenge Cup), the officiating Technical Controllers and Technical Specialists will receive on-site training (mini seminar) that will be considered as an equivalent of an ISU recognized seminar for those functions, hence counting towards the fulfillment of such requirement (Rule 415, paragraph 5.b) ii), Rule 416, paragraph 4.b) ii), Rule 813, paragraph 5.b) ii), Rule 814, paragraph 4.b) ii) for the Officials concerned. Consequently, the ISU Technical Controllers and ISU Technical Specialists officiating at 2012 ISU Figure Skating Championships are not required to attend the 2012 Frankfurt Seminar for re-certification.

However, Technical Controllers participating in the above-mentioned ISU Championships in an on-site training must, if not yet done, sit an examination according to ISU Rule 415, paragraph 5.a) x) respectively Rule 813, paragraph 6.a) ix), which will be required to complete a two-part examination: (1) a written examination based on ISU Special Regulations and Technical Rules; and (2) a technical element identification of one Short Program/Short Dance and one Free Program/Free Dance both with a Program Content Sheet and one Free Skating/Free Dance without a Program Content Sheet. Be advised that candidates who qualify for the possibility of re-certification at a 2012 ISU Championships and who have not yet

passed the examination will be notified directly by the ISU and requested to confirm their status in this regard and to confirm their availability to sit an examination that might be conducted at such Championships.

Please note:

All Technical Controllers and all Technical Specialists, participating in the re-certification seminars 2012, must sit an examination with both a written examination and a technical element identification. The result of this examination is only for internal information and does not influence the re-certification process.

2. Nomination of ‘new’ International and/or ISU Technical Controllers and/or Technical Specialists to the Frankfurt Seminar

In 2012 a limited number of ‘new’ candidates for training will be accepted. For organizational and budgeting reasons, the maximum number of ‘new’ participants in the Frankfurt Seminar 2012 will be limited as a guideline to:

- 8 Technical Controllers for Single Skating;
- 6 Technical Controllers for Pair Skating;
- 6 Technical Controllers for Ice Dance;
- 5 Technical Controllers for Synchronized Skating;

- 12 Technical Specialists for Single Skating;
- 6 Technical Specialists for Pair Skating;
- 10 Technical Specialists for Ice Dance;
- 4 Technical Specialists for Synchronized Skating.

Members are requested to complete the attached application form (Appendix B) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2012**. Late applications will not be accepted.

Candidates proposed as ‘new’ may be entered and accepted in only **one** discipline for the 2012 seminar.

3. Nomination of International Technical Controllers and/or Technical Specialists for promotion to become an ISU Technical Controllers or Specialist

Technical Controllers/Technical Specialists currently listed as “International”, who fulfill the requirements of Rule 415, paragraph 5 a), respectively Rule 416, paragraph 4 a), respectively Rule 813, paragraph 5.a), respectively Rule 814, paragraph 4.a), may enter the seminar for promotion purposes to become an ISU Technical Controller or ISU Technical Specialist.

The eligibility of such candidates will be verified by the ISU Sports Directorate and respective Technical Committee in cooperation with the ISU Secretariat. Members wishing to nominate candidates from their Federation for promotion must complete on behalf of the candidate(s) the attached application form (Appendix C) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2012**. Late applications cannot be accepted.

4. Expense Guidelines for Technical Controller, Technical Specialists and Referees accepted to the Frankfurt Seminar 2012

4.1 Accommodation and Full Board

The ISU will cover hotel accommodation and full board for all accepted and confirmed participants for:

- Re-certification of their status as ISU Technical Controller/ISU Technical Specialist for the duration of the individual seminar during the days as indicated in the travel information. A confirmation letter will be issued to each individual Member by the ISU Secretariat shortly after the entry deadline (see also seminar under paragraph 1).

Candidates for re-certification with the status “International” must cover their expenses either through the Member or themselves.

- All participants of the seminar for new Technical Controller/Technical Specialists as indicated in paragraph 2).
- International Technical Controller/International Technical Specialists for promotion, attending the seminar as mentioned under paragraph 3).

Members wishing to enter individuals at their own expense must include a cover letter signed by the applying Member indicating if and up to how many candidates for Technical Controller and Technical Specialist would be requested to be entered at the Member’s expense.

4.2 Travel Expenses

Only those candidates who are attending the seminar for re-certification as ISU Technical Controller/Technical Specialist shall have their travel cost (economy class flight ticket, train or car) reimbursed by the ISU after the attendance of the seminars and upon receipt of an expense reimbursement request including supporting vouchers as follows:

- Participants from Europe, up to a maximum of CHF 200 per person;
- Participants from North America, South Africa and Asia, up to a maximum of CHF 500 per person;
- Participants from Australia and Oceanic up to a maximum of CHF 800 per person.

Reimbursement requests should be made to the ISU Secretariat within 3 months of the end of the seminar at the latest.

For those participants who are accepted as ‘new’ nominations or entered for promotion as ISU Technical Controller/Technical Specialist or entered for re-certification as International Technical Controller/Technical Specialist, the full travel expenses of all candidates as accepted will be borne by the Member concerned.

5. Data and Replay Operator Seminar

In the present circumstances, the ISU has trained a sufficient number of Data and Replay Operators to service the needs of ISU sanctioned events. For this seminar the ISU will not financially support the training of additional Data/Replay Operators.

It is however recognized that Member Federations may have a need for trained Data and Replay Operators to service the needs of their domestic activity. The ISU is prepared to train Data and Replay Operators for that purpose provided that the candidates nominated fulfill the requirements of Rule 417, paragraph 3.a)/4.a) respectively Rule 815, paragraph 3.a)/4.a). Such persons may be entered to the Frankfurt Seminar with full expenses (travel, accommodation, food) borne by the ISU Member concerned or the candidates themselves.

The participants who complete such seminar might be recommended by the ISU Sports Directorate as ISU Data and Replay Operator or International Data and Replay Operator depending on the skills displayed during the seminar.

Members wishing to nominate Data and Replay Operators must complete on behalf of the candidate(s) the attached application form (Appendix D) confirming that the established criteria have been and will be met. The application shall be submitted to the ISU Secretariat **no later than April 15, 2012**. Late applications cannot be accepted.

6. Referee Seminar

There will be a Referees' Seminar scheduled between Wednesday July 18, 2012 – evening, until Saturday July 21, 2012 - noon. Details of this Seminar will be published later and will be subject to the decisions of the ISU Congress 2012.

7. Inter-active attendance

There will be inter-linking sessions between the disciplines. Therefore multi-discipline Officials can participate in several disciplines seminar activity. This will include nightly open forums on current topics of interest within the ISU skating community.

It will be possible for participants in one of the above-mentioned individual seminars to participate in some parts of another individual seminar.

8. Travel Information for Arrival and Departure Dates

- a) “New” Technical Controller/”New” Technical Specialist Seminars:
Arrival by 18:00 hours on Sunday July 15, 2012; Departure after 17:00 hours on Saturday July 21, 2012.
- b) Technical Controller/Technical Specialist Seminars – for re-rectification:
Arrival by 18:00 hours on Sunday July 15, 2012; Departure after 18:00 hours on Wednesday July 18, 2012. (if not attending any other seminar).
- c) Technical Controller/Technical Specialist Seminars – for promotion purposes:
Arrival by 18:00 hours on Monday July 16, 2012; Departure after 17:00 hours on Saturday July 21, 2012.
- d) Data and Replay Operators Seminar:
Arrival by 18:00 hours on Monday July 16, 2012; Departure after 17:00 hours on Saturday July 21, 2012.
- e) Referees' Seminar
Arrival by 18:00 hours on Wednesday July 18, 2012; Departure after 17:00 hours on Saturday July 21, 2012.

Milano,
December 21, 2011
Lausanne

Ottavio Cinquanta, President
Fredi Schmid, Director General