

# INTERNATIONAL SKATING UNION

## **Communication No. 1434**

### **ISU Development Program**

(effective January 1, 2007 replacing Communications No. 1010, 1017 and 1085)

#### **I. Introduction**

Based on the 1998 ISU Congress decision and as communicated with ISU Communications No. 1010, 1017 and 1085, the ISU Development Program has been monitored by initially the ISU Development Commission (1998 – 2002) respectively the Development Coordinator (2002-2006).

In view of the new ISU Structure decided by the 2004 ISU Congress and now being implemented since the 2006 Congress, but also based on the experience gained during the past 8 years, the Council deemed it opportune to review the applicable ISU policy and operating structure relating to the ISU Development Program.

During its meeting of October 13-15, 2006, the ISU Council evaluated the experience made and discussed the future of this Program.

The Council acknowledged that substantial ground work in the area of development has been achieved in the past years through the dedicated work of the ISU Development Commission respectively ISU Development Coordinator. Based on the experience made and proposals submitted by the Development Coordinator, the Sports Directorate and the Director General, the Council, after thorough discussion, concluded on the following principles and future course of action:

#### **II. Mission Statement**

The Council reconfirmed the following Mission Statement that represents the basis for the ISU Development Program:

The ISU Council recognizes that multiple opportunities are available within the global sport community and that in response, the technical level of the athletes should be raised to a higher standard among all ISU Members.

To accomplish this, the ISU will ensure that the components necessary for advancement (i.e. administrative responsibility, technical planning/implementation and competitive opportunity) will be supported and monitored within an ongoing Development Program. This support will result in raising the standard of competitive excellence among all ISU Members through training programs, support to competitions and other expanded opportunity and financial support with the aim that the ISU Members acknowledge and support this principle and act accordingly.

### III. Objectives

In line with the above Mission Statement, the ISU will strive to achieve the following main objectives within the ISU Development Program:

- to contribute to upholding the principles of the ISU.
- to improve the quality of Figure and Speed Skating throughout the ISU Members.
- to support programs within ISU Members that meet published and agreed criteria as set by the ISU Council.
- to support by financial assistance, individual “young” talented Skaters identified as such.
- to support experienced coaches and sport administrators in their assistance to ISU Members
- to support the Four Year Plans of the various ISU Committees.
- to support programs developed by the various ISU Technical Committees and Commissions.
- to evaluate, decide and respond, on a timely basis, to plans and programs placed before the Development Coordinator and subsequently the Sports Directorate for consideration in line with the stated mission statement, objectives and the current budget allocations.
- to establish various performance indicators for each program/project as approved and to follow up on the meeting of performance indicators.
- the Sports Directorate and Development Coordinator to report periodically to the ISU Council and Congress on the work and progress of the Program with emphasis on the performance results.

### IV. Operating Structure

In line with the ISU Constitution, Article 17, paragraphs 1. a) the Council determines and publishes through this and future Communications the applicable ISU policy relating to the ISU Development Program in line with the ISU Constitution and Regulations as well as taking into account the Congress approved ISU Budget.

In line with the ISU Constitution, Article 17, paragraph 1.s) and Article 19, paragraph 5. c), the Council confirmed that the Sports Directorate is responsible for preparing, monitoring and ensuring the correct implementation of the ISU Development Program and the corresponding sport development budget for the “Development Projects” as per paragraph V.A below. The day to day operations will be performed by the ISU Development Coordinator. As previously published in ISU Communication No. 1402, the Council appointed **Mr. György Sallak as Development Coordinator** who will remain the main contact person for ISU Members regarding ISU Development Program Projects.

All other budget items under the Development Program (ISU annual contributions, ISU Junior Grand Prix of Figure Skating support, other Council projects) will be directly administrated by the ISU Council through the ISU Secretariat and the ISU Sports Directorate.

## **V. Implementation**

The administrative guidelines set forth in previous Communications 1010, 1017 and 1085 are revised as follows:

As per the current policy in place since 1998, and reconfirmed since then through the 2000, 2002, 2004 and 2006 Congress approved ISU Budgets, the available ISU Development Program funds will be concentrated in the categories

- A. Development Projects
- B. Council Development Projects (in particular but not limited to the financing of the ISU Junior Grand Prix of Figure Skating)
- C. Contributions to Members

**As a matter principle, the ISU has reconfirmed that it shall continue to refrain from supporting infrastructure projects, neither in form of loans nor in the form of direct contributions.**

### **A. Development Projects**

Financial support to Members for projects is awarded with the aim of broadening interest in and improving the standard of skating according to the above-mentioned Development Program Mission Statement. Priority will be given to projects dedicated to young Skaters of junior age category and younger.

The following types of projects are subject to ISU Development Program assistance divided in 2 categories, i.e. Projects for which Members must submit a specific application (hereafter called "Member Proposed Projects") and projects for which no application is necessary (hereafter called "Direct Development Program Projects"), namely:

#### **1) Member Proposed Projects**

- a) Training Camps
- b) Competitions
- c) Coaches Education/Officials Education
- d) Equipment
- e) Other support

#### **2) Direct Development Program Projects**

- a) Junior Scholarships
- b) Coaches/Sports Administrators support

#### **1) Member Proposed Projects**

The following criteria apply for the funding of Member Proposed Projects:

##### **a) Training Camps**

Priority is given to regional training camps (involving at least two ISU Members). Participants in such camps should be Novice/Junior or other lower age category. In certain cases recent Senior Skaters of outstanding talent and competitive level may be included as participants.

##### **b) Competitions**

International Competitions or Inter-Club competitions in areas where young Skaters have few opportunities to compete internationally may be considered for ISU Development support. ISU Rules must apply and only ISU listed Officials may officiate. Organizers are expected to provide appropriate competitive and accommodation conditions when hosting such competitions benefiting from ISU Development Program assistance.

c) Coaches and Officials education

Educational programs at training camps or competitions where experienced coaches, officials or other sports experts of international level act as moderators. The main objective of this type of support is to help the implementation of ISU Regulations in particular after substantial rule changes have been applied, thus raising the level of sport-awareness among these groups.

d) Equipment

Equipment purchases (skates etc) can be considered only in special cases when the financial background of the Member applying for such assistance to purchase equipment justifies an exception.

e) Other support

Applications for sports or sports-related activities not listed above can be considered only in extraordinary cases and based on a specific motivation for such request. Depending on the nature of the application, the ISU Development Coordinator and the Sports Directorate refer the request to the Council for a Council evaluation and decision under the category of Council Development Projects.

**1.1) Administrative conditions and procedures for application and implementation of Development Projects**

- i) Applications must contain complete information, description of the project and a detailed budget in Swiss Francs.
- ii) The Member submitting the application must make a financial contribution towards the project. The amount of the Member's contribution towards the project must be shown on the application. Failure to provide this data will negate the application.
- iii) Priority will be given to projects involving the participation of Juniors or lower age categories as defined in the ISU Regulations. In special cases promising young senior Skaters may also benefit from the projects.
- iv) The ISU Development Program will apply only to projects in an existing branch of a skating discipline. There must be evidence that the discipline is established in the country of the applying Member and the Development Program funds will be used to increase, improve or expand this branch in the respective area.
- v) Members have the opportunity to apply for financial support for Development Projects at any time of the year. However, all applications must be submitted not later than 2 months before the proposed beginning of the implementation of the project.
- vi) The Form as per Appendix B1 must be used when applying and must be sent by fax or e-mail to both the Development Program Coordinator and the ISU Secretariat.
- vii) The ISU Development Coordinator will evaluate applications received as soon as possible and will act upon all applications in a timely manner. Investigations will be undertaken, and reference will be made to the Member information in the ISU database (see Circular Letter No 599). Applying Members will be informed on a case by case basis. If an application is not accepted or remains pending, Members will be advised of the reasons by the Development Coordinator.
- viii) Ongoing projects will be monitored by the Development Coordinator and the Sports Directorate.
- ix) If development funds are allocated to a Member, the Member will be informed in writing by the ISU Secretariat and the Member shall provide written payment instructions, signed by its President and General Secretary. These payment instructions shall include the amount to be paid and exact bank details (bank name, address, account number, name of the account holder). Any payments will be made to the ISU Member only.

- x) At the time of approval, the Development Coordinator/ISU Secretariat will outline reporting requirements and their timelines. All Members who receive financial support shall send their report to the Development Coordinator and ISU Secretariat, specifying how the money has been used in the project. The reports (Appendix B2) are a necessary requirement in order to evaluate new applications and for a Member to remain subject to benefit of future ISU Development Program help.
- xi) The above-mentioned conditions and procedures are subject to review from time to time as issues evolve and progress within the ISU.

## **2) Direct Development Program Projects**

### **a) Junior Scholarship Program**

As one of ISU Development Program's main objectives, the ISU aims to provide support for young Skaters of outstanding talent coming from developing Members (Members who are developing in one or both branch/es). The Junior Scholarship Program is based on the results of ISU Junior World Championships, the ISU Junior Grand Prix of Figure Skating or for Synchronized Skating other ISU sanctioned Junior competitions such as in particular but not limited to the Synchronized Skating World Challenge Cup for Juniors.

Criteria for selection of the "awarded" Skaters:

Participation and results in recent Junior World Championships of the respective discipline or the ISU Junior Grand Prix of Figure Skating (or International Synchronized Skating Junior Competitions).

Talented Skaters who might have missed (for injury etc) the Junior World Championships, the ISU Junior Grand Prix of Figure Skating or the Synchronized Skating Junior Competitions may exceptionally be considered for the an ISU Scholarship if observed and recommended by the respective Technical Committee and/or the ISU Sports Directorate.

Scholarships are awarded once in a calendar year (during period April through June).

Although the ISU is endeavouring to support as many Skaters as possible, the number of ISU Scholarship Awards is limited to the available budget.

Each ISU Scholarship awarded amounts to:

- US\$ 5'000 per individual Skater
- US\$ 6'000 per pair/couple.
- US\$ 6'000 per Synchronized Skating team

ISU Scholarship award decision making procedure:

The potential Skaters deserving an ISU Scholarship will be identified by the Development Program Coordinator in co-operation with the Sports Directorate, and with respective Technical Committees, if required. The Final decision is made by the ISU President.

Members will be informed of ISU Scholarship awards for their Skater(s). Members are requested to fill in their portion of the Form as per **Appendix A1 and A2** "Confirmation of Scholarship Funding". Members must inform the awarded Skater(s) of the award(s) at their earliest convenience (see example as per Appendix A4) and obtain from the awarded Skater(s) the confirmation on the Form as per **Appendix A 3** that the ISU eligible skating activity will continue

in the next two seasons. The Skater(s) is also requested to provide details through his/her Member of the expected use of the scholarship amount and to indicate the payment instructions for a transfer directly to his personal (or if not of legal age to his parents) account. It is recommended that ISU Scholarships be used for covering the costs of attending training camps and competitions.

Members must nominate a “Mentor” for each supported Skater/couple/team who is located near the Skater’s training site and who will help in the daily organization and who will control the training plans. This “Mentor” needs also to sign all reports issued by the Member.

Only Skaters competing at Junior level will be considered for the Junior Scholarship Program.

Submitting a completed and duly signed Forms as per **Appendix A1, A2, A3 and A4** is an essential condition for the payment of the awarded amount.

If the awarded Skater(s) despite his/her/their previous confirmation to continue his/her/their international skating career (**see Appendix A3**), does not continue a competitive (ISU eligible) skating career for the 2 seasons following the award of an ISU Scholarship, then the Member of such Skater(s) must inform the Development Coordinator and ISU Secretariat without delay and transfer the full amount of the awarded ISU Scholarship back to ISU Secretariat.

b) Coaches/Sports Administrators support

Members actively developing ISU disciplines with little activity in their country and consequently requiring the assistance and support of experienced coaches and sport administrators may be considered for this type of ISU Development Program assistance based on the following criteria:

Evidence showing minimum of 2 years of international activity indicating progress in a developing ISU discipline for the applying Member. Such progress must be demonstrated by improving results achieved by the Member’s Skaters in the respective ISU Junior World Championships or ISU Junior Grand Prix of Figure Skating.

Upon request by the Development Program Coordinator, financial background information of the Member concerned demonstrating the limited financial resources of the Member.

The potential Members and concerned Coaches or Sport Administrators will be identified by the Development Program Coordinator in co-operation with the Sports Directorate, and with respective Technical Committees, if required. Final decision is made by the ISU President.

Coaches/Sport Administrators support is a one time annual amount of US\$ 10’000. No application by Members for this type of Development support is possible.

The Members benefiting from the ISU Development Program support for Coaches/Sports Administrators will be informed and will be requested to inform the ISU Development Coordinator and ISU Secretariat of the full contact details of the Coach or Sport Administrator concerned. The coach/ Sports Administrator should have a link to the Member.

The amount of US\$ 10’000 shall be transferred in two instalments, i.e.

- the first instalment of US\$ 5’000 shall be transferred to the selected Member upon receipt of the full contact details of the Coach or Sport Administrator concerned as well as the payment instructions duly signed by the Member’s President and General Secretary.

- the second instalment of US\$ 5.000 shall be transferred following the submission by the Member of a full report (**Form as per Appendix D**) to be submitted to the Development Program Coordinator and the ISU Secretariat not later than 12 months following the payment of the first instalment, detailing the activity of the supported discipline in the subsequent year in the following areas:
  - Evidence of continued improvement in the concerned discipline at an international level;
  - Skaters recruitment activity resulting in an increase in the number of young Skaters and their improvement of results at national level;
  - Summary of coordinating activities within the ISU Member;
  - Participation at coaches' seminars organized by ISU (if available) or at national level.
- A final report (**Form as per Appendix D**) must be submitted to the ISU Development Coordinator and ISU Secretariat latest 12 months after receipt of the second instalment.

The failure to submit an acceptable report in due time might result in the cancellation, reduction or delay of the payment of the second instalment respectively of future ISU Development Program support.

## **B. Council Development Projects (in particular but not limited to the financing of the ISU Junior Grand Prix of Figure Skating)**

The Council decided to continue support towards the ISU Junior Grand Prix of Figure Skating until further notice at the current financial level as included in the current ISU Congress approved Budget. Additional special projects might be supported by the Council on a case by case basis and depending on the available Development Program funds.

## **C. Contributions to ISU Members and other initiatives supported by the ISU Council**

The principles and procedures of this category remain basically unchanged from the current practice, i.e. financial support as a **contribution** is to permit Members to send Skaters to Championships and International Competitions, training camps, equipment purchases and other important initiatives. The amounts will be distributed in the following way:

An amount determined in the bi-annual budget approved by the Congress (Swiss Francs 2 Million per year for the period 2006-2008) will be equally divided among the Members. However Members who, during a given year, have been finally allotted or hosted an ISU Championship other than the World Junior Speed Skating Championships, World Short Track Speed Skating Team Championships, the World Junior Short Track Speed Skating Championship and the World Junior Figure Skating Championships will not receive this contribution during those 2 years. The ISU Secretariat will inform the Members of their respective share by separate letter.

The payment will be made not earlier than December 13 of each year, upon receipt of written instructions from the Members signed by the Member's President and General Secretary. Such payment instructions shall include the amount as well as the exact bank details (bank name, address, account number, name of account holder).

After every season, the Members having received such a contribution must send a report as per **Appendix C** (Contributions) specifying how the money has been used during the season by stating set objectives and how those have been reached. This report must be received at the ISU Secretariat no later than November 1 of each year.

## **VI. General conditions**

- a) It is a basic ISU policy that all financial support made available by the ISU, including the ISU Development Program, **must be used by the Member for the ISU sport disciplines only.**
- b) If Development funds are allocated to an ISU Member, the ISU Secretariat will need written instructions from the Members, signed by the Member's President and General Secretary. These payment instructions shall include the amount as well as the exact bank details (bank name, address, account number, name of the account holder). Even though the budget and applications are in Swiss Francs, the payment may be made in US\$. It is understood that the amount paid is gross and any taxes are not for the ISU account.
- c) It is important to acknowledge that the ISU Development Program is funded in order to improve the skating activities of Members. The ISU Council, Sports Directorate and Development Coordinator must have clear evidence that the Program's objectives will be achieved. For this purpose, ISU Sports Directorate members, the Development Program Coordinator or other ISU delegates as directed by the Council may also visit Members in order to gain an overview of how the ISU funded projects may or will develop, and to determine whether the financial support from the ISU will result or has resulted in an improvement of skating in the country.

Milan,  
January 1, 2007  
Lausanne,

**Ottavio Cinquanta**, President  
**Fredi Schmid**, Director General



**CONFIRMATION OF SCHOLARSHIP FUNDING**

ISU Member:

Name of Skater(s)/Team:

Name of Skater(s)' Mentor:

Date:

Amount:

The financial support for this project is authorized to be released directly to the Skater(s) as follows *(except for Synchronized Skating Teams for which the payment shall be made through the respective ISU Member)*:

Bank: \_\_\_\_\_

Address: \_\_\_\_\_

Branch Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

**Statement:**

The Member, the Skater(s), the Skater(s)' Mentor and legal guardian (if applicable) guarantee that this scholarship money is being released directly to the named Skater(s):

\_\_\_\_\_  
Signature of Skater(s)

\_\_\_\_\_  
Signature of Legal Guardian for Skaters  
under 18 years of age

\_\_\_\_\_  
Signature of ISU Member President and  
General Secretary

\_\_\_\_\_  
Signature of Mentor

Fax and e-mail simultaneously to:

Development Program Coordinator	International Skating Union
György Sallak	Development Program
c/o Hungarian National Skating Federation	Chemin de Primerose 2,
Stefánia ut. 2	CH-1007 Lausanne,
H-1443 Budapest, Hungary	Switzerland
Tel./fax : (+36) 1 222 53 01,	Fax off.: (+41) 21 612 66 77

**CONFIRMATION OF SCHOLARSHIP FUNDING**

**For ISU Members**

This form is to be completed by the ISU Member of the Skater(s) receiving the Scholarship.

Name(s) Skater(s)

/Team:

\_\_\_\_\_

Date(s) birth:

\_\_\_\_\_

ISU Member:

\_\_\_\_\_

Name of

Mentor:

\_\_\_\_\_

The following outlines how we will support the development of the above-named Skater(s) or Team:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed

ISU Member President  
& General Secretary

Mentor:

Date:

Fax and e-mail simultaneously to:

Development Program Coordinator	International Skating Union
György Sallak	Development Program
c/o Hungarian National Skating Federation	Chemin de Primerose 2,
Stefánia ut. 2	CH-1007 Lausanne,
H-1443 Budapest, Hungary	Switzerland
Tel./fax : (+36) 1 222 53 01,	Fax off.: (+41) 21 612 66 77
E-mail: <a href="mailto:gsallak@acenet.hu">gsallak@acenet.hu</a>	E-mail: <a href="mailto:info@isu.ch">info@isu.ch</a>

**CONFIRMATION OF SCHOLARSHIP FUNDING**

**For the Skater**

This form is to be completed by the Skater(s) (Team Captain for Synchronized Skating) receiving the Junior Scholarship.

Name of Skater(s)/

Team: \_\_\_\_\_

Date of birth: \_\_\_\_\_

ISU Member: \_\_\_\_\_

I (we), the undersigned hereby undertake to continue skating in the two skating seasons to come.

The following outlines how I (we) intend to use this scholarship to advance my (our) training:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed Skater(s)/

Team Captain: \_\_\_\_\_

Date: \_\_\_\_\_

Fax and e-mail simultaneously to:

Development Program Coordinator	International Skating Union
György Sallak	Development Program
c/o Hungarian National Skating Federation	Chemin de Primerose 2,
Stefánia ut. 2	CH-1007 Lausanne,
H-1443 Budapest, Hungary	Switzerland
Tel./fax : (+36) 1 222 53 01,	Fax off.: (+41) 21 612 66 77
E-mail: <a href="mailto:gsallak@acenet.hu">gsallak@acenet.hu</a>	E-mail: <a href="mailto:info@isu.ch">info@isu.ch</a>

[ISU Member stationary]

Appendix A4

Date

To: Name and Address of awarded Skater(s) [or Synchronized Skating Team Captain]

Dear [Skater(s) First Name(s)]:

The ISU, within its Development Program, has established a scholarship program to assist junior Skaters at international level. The [ ISU Member Name] is pleased to inform you that you have been selected as a recipient of a **Figure Skating, [or Speed Skating or Short Track Speed Skating or Synchronized Skating] ISU Scholarship** to the amount of **US\$ [amount]**.

In order to receive these scholarship funds from the ISU, the attached ISU Scholarship Confirmation Forms A1 and A3 should be completed by you personally and returned through the national ISU Member Federation to the ISU. Therefore, please complete and sign these forms and return them to the undersigned at your earliest convenience.

Congratulations and best wishes for your future success!

Sincerely,

ISU Member President or General Secretary

Attachment: ISU Scholarship Confirmation Forms A1 and A3

**ISU DEVELOPMENT PROGRAM – DEVELOPMENT PROJECTS**

<p><b>ISU MEMBERS APPLICATION FOR PROJECT-BASED DEVELOPMENT SUPPORT</b></p>
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**APPLICATION GUIDELINES**

Please refer to the “ISU Development Program” Communication, Paragraph V.A.1.1  
Administrative conditions and procedures for application and implementation of Development  
Projects.

**All applications shall be submitted directly to:**

Development Program Coordinator  
György Sallak  
c/o Hungarian National Skating Federation  
Stefánia ut. 2  
H-1443 Budapest, Hungary  
Tel./fax : (+36) 1 222 53 01,  
E-mail: gsallak@acenet.hu

and

International Skating Union  
Development Program  
Chemin de Primerose 2,  
CH-1007 Lausanne,  
Switzerland  
Fax off.: (+41) 21 612 66 77  
E-mail: info@isu.ch

<b>MEMBERS APPLICATION FOR PROJECT-BASED DEVELOPMENT SUPPORT</b>
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**ISU MEMBERS**

**Applications for funding assistance must be submitted as follows: (Use a computer or typewriter to complete).**

- a) Cover page
- b) Description of the project
- c) Budget presentation

ISU MEMBER: \_\_\_\_\_

NAME and CONTACT information of person completing application.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

- Application for:
- Single and Pair Skating
  - Ice Dancing
  - Synchronized Skating
  - Speed Skating
  - Short Track Speed Skating

NOTE: A separate application must be made out for each discipline.

We attest that this application has been reviewed and is supported by us as the ISU Member. All information is true and accurate.

We agree to submit project reports and accounting when and as required.

\_\_\_\_\_  
ISU Member President

\_\_\_\_\_  
ISU Member General Secretary

Place \_\_\_\_\_

Date \_\_\_\_\_.



ISU DEVELOPMENT PROGRAM – DEVELOPMENT PROJECTS

**ISU MEMBERS REPORT ON THE USE OF  
PROJECT BASED DEVELOPMENT SUPPORT**

ISU Member: \_\_\_\_\_

Responsible Person Name \_\_\_\_\_  
(Project Manager)

Address \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

E-mail \_\_\_\_\_

**A. The Federation received \_\_\_\_\_ CHF**

**B. Please provide the following information related to the ISU support received:**

- Summary of results achieved
- Course Outline
- Daily Timetable
- Participants involved (names, age, sport level, nationality)
- Others involved (names of all coaches, officials, moderators, etc.)
- Final Expenditure for the project – Financial Report
- Quantitative proof of results of the project
- Other pertinent comments

Place: \_\_\_\_\_ Date \_\_\_\_\_

Signature of ISU Member President

Signature of ISU Member General Secretary

\_\_\_\_\_

\_\_\_\_\_

**This report must be received by the ISU no later than 30 days after the project is completed**



**ISU DEVELOPMENT PROGRAM – CONTRIBUTIONS TO ISU MEMBERS**

**REPORT ON THE USE OF  
CONTRIBUTIONS TO ISU MEMBERS**

ISU Member \_\_\_\_\_

Contact Person \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of ISU Member President \_\_\_\_\_

Signature of ISU Member General Secretary \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A. The Federation received US\$ \_\_\_\_\_ for the year 20 \_\_\_\_\_

B. The Federation has used this amount to support the following: (Examples).

	Amount in US\$ equivalent
Travel cost for attending the following competitions (please attach copies of the relevant protocol pages)	_____
Cost for attending the following training camps or courses (please specify in an attachment)	_____
Organizing/holding the following clinics, seminars, etc. (please specify in an attachment)	_____
Other support: (please specify in an attachment)	_____

**This report must be received at the ISU Secretariat by November 1 of each year.**

**ISU DEVELOPMENT PROGRAM – DEVELOPMENT PROJECT**

<b>MEMBERS REPORT ON THE USE OF COACHES/ SPORT ADMINISTRATORS DEVELOPMENT SUPPORT</b>
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ISU Member: \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_

E-mail \_\_\_\_\_

**A. The Federation received \_\_\_\_\_ CHF**

**B. Please provide the following information related to the support received:**

- Breakdown of initiatives carried out during the 12 month period
- Summary of results achieved
- Participation at coaches' seminars
- Statistics on skating activity (measurable increases in number of young Skaters/ improved results)
- Analysis for future initiatives/Areas of improvement
- Other pertinent Information

Place: \_\_\_\_\_ Date \_\_\_\_\_

Signature of ISU Member President

Signature of ISU Member General Secretary

\_\_\_\_\_

<b>This report form must be received by the ISU Development Coordinator and ISU Secretariat no later than 12 months after each instalment received</b>
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Fax and e-mail simultaneously to:

Development Program Coordinator	International Skating Union
György Sallak	Development Program
c/o Hungarian National Skating Federation	Chemin de Primerose 2,
Stefánia ut. 2	CH-1007 Lausanne,
H-1443 Budapest, Hungary	Switzerland
Tel./fax : (+36) 1 222 53 01,	Fax off.: (+41) 21 612 66 77